

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)
THURSDAY, SEPTEMBER 18, 2025, AT 11:30 A.M.
BRAZOS COMMUNITY EMERGENCY OPERATIONS CENTER
110 N MAIN ST, SUITE 100, BRYAN, TEXAS

Call to order.

Meeting was called to order at 11:30 AM with the following members present:

Lloyd Wassermann
Fred Brown
Blake Busse
Richard Mann
Dean Swartzlander

Others in attendance:

Judge Kyle Kacal, Brazos County Judge
Trevor Lansdown, Brazos County Judge's Office
Lt. David Villarreal, Brazos County Sheriff's Office
Asst. Chief Mason McLemore, Bryan Fire Department
Chuck Fleeger, Amber Alert Network Brazos Valley
Dee Murph, Amber Alert Network Brazos Valley
Patrick Corley, 9-1-1 District
Laura Blackburn, 9-1-1 District
Kris Fox, 9-1-1 District
David Dibello, 9-1-1 District
Ray Pheris, 9-1-1 District
Halley Challis, 9-1-1 District
Ashley Williams, 9-1-1 District

1. Recognition of Fred Brown as a newly appointed Board member.

Fred Brown, Brazos County Commissioner from Precinct 3, was recognized as a new board member; he replaced Nancy Berry and will be completing her unexpired term through the end of 2025.

2. Approval of the minutes of the meeting held July 24, 2025.

Minutes were approved unanimously following a motion and a second by Chief Swartzlander and Chief Mann, respectively.

3. Discussion / Action on District Investment Report.

The latest investment report was presented with the most significant change being a new CD opened at the Bank of B/CS with \$1.1M at a rate of 4.0%. The report was approved unanimously following a motion from Chief Mann and a second from Mr. Busse.

4. Discussion / Action on Director's Report of Expenditures for FY 2025.

Mr. Corley presented financial reports for FY 2025 showing revenue at 84% in July and expenditures at 89% in August. Even with expenditures being slightly behind, Mr. Corley expects to end the fiscal year very close to 100%.

Reports were approved unanimously following a motion by Mr. Busse and a second by Chief Swartzlander.

5. Discussion / Action on final approval of the FY 2026 budget and Service Fee resolution.

The final budget was presented to the board, and Mr. Corley explained that it was unchanged from what was approved at the previous meeting. Since the last meeting, the budget has been approved by the Commissioner's Court and also distributed to all other municipalities for their review. This means that all statutory requirements have been met.

In conjunction with the budget approval, there is a proposed resolution to set the 9-1-1 service fee rates at \$1.00 for residential lines and \$2.00 for business lines.

Chief Mann expressed concern about the District using 9-1-1 funds to subsidize Dispatch operation costs for the City of Bryan and Brazos County, particularly the lower effective rate for retirement contributions. Mr. Corley suggested moving forward with the budget as is, since it has already been approved, and he will look at making the suggested adjustments next year.

Chief Swartzlander made a motion to approve the budget and service fee resolution. The motion was seconded by Mr. Busse and passed unanimously.

6. Discussion / Action FY 2026 Dispatch Contracts with the City of Bryan and Brazos County.

The annual funding agreements for dispatching services for the City of Bryan and Brazos County were presented. Mr. Corley explained that the wording on both documents is unchanged from the past few years, with the exception of dates and dollar amounts.

Both documents were approved unanimously following a motion by Chief Swartzlander and a second by Commissioner Brown.

7. Director's report and Board concerns, including a discussion of current staffing levels, special session update, HB 1522, elevator status, Kent Street facility, new CAD system, and Board of Managers appointments.

Mr. Corley presented the latest staffing report that shows Dispatch staffing at 95% with two vacancies; six of those dispatchers are still in the training phase and doing well. Another hiring cycle will start soon with more new hires likely starting in January.

In regards to 9-1-1 funding, Mr. Corley explained that the Texas 9-1-1 Alliance was not successful in getting any legislation introduced during the Special Session.

Mr. Corley also discussed another piece of legislation that recently went into effect that impacts posting requirements for the District. Meetings must now be posted within 3 business days instead of 72 hours, agendas where the budget is up for discussion must include a copy of said budget, and a taxpayer impact statement must accompany the proposed budget.

In regards to the elevator repair project, Mr. Corley confirmed with Frontier that they have executed the contract for the elevator repair, and in a best-case scenario, the elevator is expected to be out until at least mid-December.

Regarding the Kent Street facility, Mr. Corley explained that Brazos County has appropriated \$500,000 this fiscal year to do the design and possibly some demolition work on the building. The project is still at least 2 years from completion.

Mr. Corley also noted that the new CAD project is underway, but still in the very early stages. The timeline for completion of this project is about 12-18 months.

Three Board of Manager appointments are expiring at the end of the year: two for Brazos County and one for the Volunteer fire departments. Mr. Corley will be reaching out to those entities soon asking for nominations.

8. Hear public comments.

Chuck Fleeger from Amber Alert Network Brazos Valley wanted to thank the 9-1-1 District for their continued funding and support of their operations. He also introduced their newest employee, Dee Murph, who recently retired from Texas A&M Police Department after 31 years.

9. Adjournment

The meeting was adjourned at 12:16 PM.

Lloyd Wassermann
Board of Managers

ATTEST:

Laura Blackburn
Recording Secretary